

Veteran Direct Care Program

Emergency Backup Services Plan

Name of Veteran	Phone Number	Email Address
Designated Representative (if applicable)	Phone Number	Email Address

An Emergency Backup Services Plan is required for each Veteran enrolled in the VDC Program. The Veteran/Representative-Employer, with assistance from the Veteran's Options Counsel, is responsible for developing and updating the Plan, as necessary. The Veteran's Emergency Backup Services Plan must be reviewed and approved by the Veteran's Options Counselor initially and annually thereafter. It is recommended that the Veteran's Plan include multiple resources (i.e., a Natural Support, a Paid Direct Care Worker, Agency-based Services).

Type of Emergency Backup Services Plan <input type="checkbox"/> Initial Plan <input type="checkbox"/> Revision to the Plan	Date of Service Planning Meeting w/ Options Counselor	Effective Date of Emergency Backup Services Plan
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Emergency Backup Services Plan Strategies and Sequence	Specific Action(s) to Be Taken in Absence of Service Delivery	Resource Person or Entity's, Phone Number
1.		
2.		
3.		
4.		
5.		
6.		

Plan Approval:

Veteran/Representative-Employer Signature	Date	Service Coordinator Signature	Date

Annual Review:

Yes No

Was the Plan implemented?

If yes, was the Plan effective?

If the Plan was not effective, please describe why and how it will be improved in future.

Care Coordinator requested revision on _____(date).

Care Coordinator received revised Plan from Veteran/Representative-Employer on _____(date).

Care Coordinator's Initials: _____ Date: _____