Drug-Free Workplace Acknowledgement

FOR

WESTERN MONTANA AREA VI AGENCY ON AGING, INC.

VETERANS DIRECTED HOME AND COMMUNITY BASED SERVICES

Your Veteran employer wants to provide a drug-free healthful and safe workplace. To promote this goal, employees are required to report to work in appropriate mental and physical condition to perform their jobs in a safe and satisfactory manner. While at work and while conducting business-related activities in any location, no employee may use, possess, distribute, sell, or be under the influence of alcohol or illegal drugs. The legal use of prescribed drugs is permitted on the job only if it does not impair an employee's ability to perform the essential function of the job effectively, and in a safe manner that does not endanger any person in the work place. Violations of this policy may have legal consequences. Employees with questions on this policy or issues related to drug and alcohol use in the workplace should raise their concerns with the Veteran employer without fear of reprisal.

Employee Signature: _____ **Date:** _____

Employee Printed Name: _____

First **Middle** **Last**

Employer Name: _____

First **Middle** **Last**